

## **STUDENT AFFAIRS OP 91.176: Administrative Fee for International Students**

**Date: January 28, 1992**

### Purpose

To require an administrative fee for international students (defined as non-resident aliens) enrolled at Mississippi State University, but excluding Cooperative Education students enrolled for no academic credit.

### Policy

It is the policy of Mississippi State University that international students as defined above, but excluding Cooperative Education students enrolled for no academic credit, be assessed a mandatory administrative fee for services offered by the Office of Admissions and Scholarships.

### Procedure

All international students enrolled at Mississippi State University, except for Cooperative Education students enrolled for no academic credit, are required to pay an administrative fee of \$100.00 each term (Fall, Spring, and Summer) of enrollment. This fee will be assessed with tuition and other applicable student fees and will be used by the Office of Admissions and Scholarships to provide immigration and orientation services.

### Review

The Vice President for Student Affairs is responsible for the review of this operating policy every four years or as needed.

**DIVISION OF STUDENT AFFAIRS  
OPERATING POLICIES AND PROCEDURES**

**STUDENT AFFAIRS OP 91.176: Administrative Fee for International Students**

**REVIEWED BY:**

/s/ William Kibler  
Vice President for Student Affairs

08-23-06  
Date

/s/ Don Zant  
Director, Internal Audit

08-28-06  
Date

/s/ Charles Guest  
General Counsel

09-06-06  
Date

**APPROVED BY:**

/s/ William Kibler  
Vice President for Student Affairs

09-08-06  
Date

/s/ Robert H. Foglesong  
President

09-12-06  
Date