



MISSISSIPPI STATE UNIVERSITY

ACADEMIC OPERATING POLICY AND PROCEDURE

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: April 14, 1999
Revised December 9, 2004

SUBJECT: AOP 12.15 - Academic Probation for Undergraduate Students

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to assist students who drop below the minimum academic performance required for graduation to reestablish an acceptable academic record.

REVIEW

This AOP will be reviewed by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Vice President for Academic Affairs.

POLICY/PROCEDURE

Students whose cumulative MSU GPA is less than 2.00 at the end of any term will enter the next term on academic probation and will remain on probation until the GPA reaches 2.00 or higher. The course load for students on academic probation is restricted to a total of 14 credit hours; a student on academic probation who enrolls concurrently in excess of this limit in correspondence courses or at another institution will not receive credit at Mississippi State University for such courses.

After having been notified of probationary status, a student must schedule an appointment with his/her academic advisor or with the departmental probationary advisor (if the department has a probationary advisor) to devise a plan to improve their academic performance.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate Provost for Academic Affairs	Review	2009

APPROVED:

<u>/s/ Jerome Gilbert</u> Associate Provost for Academic Affairs Chair, Associate Deans Council	<u>10/26/04</u> Date
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<u>/s/ Peter Rabideau</u> Provost and Vice President for Academic Affairs	<u>10/26/04</u> Date
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<u>/s/ Mark Goodman</u> President, Robert Holland Faculty Senate	<u>10/27/04</u> Date
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REVIEWED:

<u>/s/ Don Zant</u> Director, Office of Internal Audit	<u>10/29/04</u> Date
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<u>/s/ Charles Guest</u> University Counsel	<u>11/02/04</u> Date
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APPROVED:

<u>/s/ J. Charles Lee</u> President	<u>12/09/04</u> Date
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